

Art+Feminism Wikipedia Edit-a-thon 2022

How-to Guide and Resources



Rosa Bonheur, Sketch of Five Bulls with Color Notes, 2nd half 19th century. Acquired by William T. or Henry Walters. acc. no. 37.2365

Hello and Welcome!

Please use this document to learn about getting started, how to support this work, and also information about our resources. If you have any questions this month, please contact publicprograms@thewalters.org. Happy editing!

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Getting started

Creating an account

1. Visit the following page to create a Wikipedia account:
 - a. https://en.wikipedia.org/w/index.php?title=Special:CreateAccount&returnto=Wikipedia:Why_create_an_account%3F
 - i. Learn more about creating an account:
https://en.wikipedia.org/wiki/Wikipedia:Why_create_an_account%3F
2. **NOTE:** In some instances, publishing a page can happen when your Wikipedia account has been around for at least 3 days.

Important - *Joining the Baltimore WAM ArtAndFeminism 2022 Edit-a-thon*

1. Enter the following link to find our event as part of the Art+Feminism 2022 Campaign
 - a. https://outreachdashboard.wmflabs.org/courses/WAM/Baltimore_WAM_ArtAndFeminism_2022?enroll=
2. You will be asked to log in or create an account to join and provide permission for the Dashboard to access your Wiki credentials via OAuth.
 - a. What does this mean? This helps Art + Feminism track how you contributed to their campaign for Art + Feminism and report progress to the Wikimedia Foundation.

NOTE: It is **strongly encouraged to create an account before getting to this step** to avoid delays in your participation. However, if you are not signed in and you have not created an account, you can request an account through the dashboard. Due to staff capacity, please note there may be a delay to have your account created through this process. Please contact publicprograms@thewalters.org if you have any questions or if you request an account and change your mind.

Practice

You've created an account, great!! Now let's start with a simple exercise to get comfortable with editing. We'll use your new [User page](#) to practice the motions.

User page: Your profile on Wikipedia. It will be the way people can communicate with you and where you can respond. People can visit your user page if they come across an edit of yours or an image you have contributed to Wikimedia Commons.

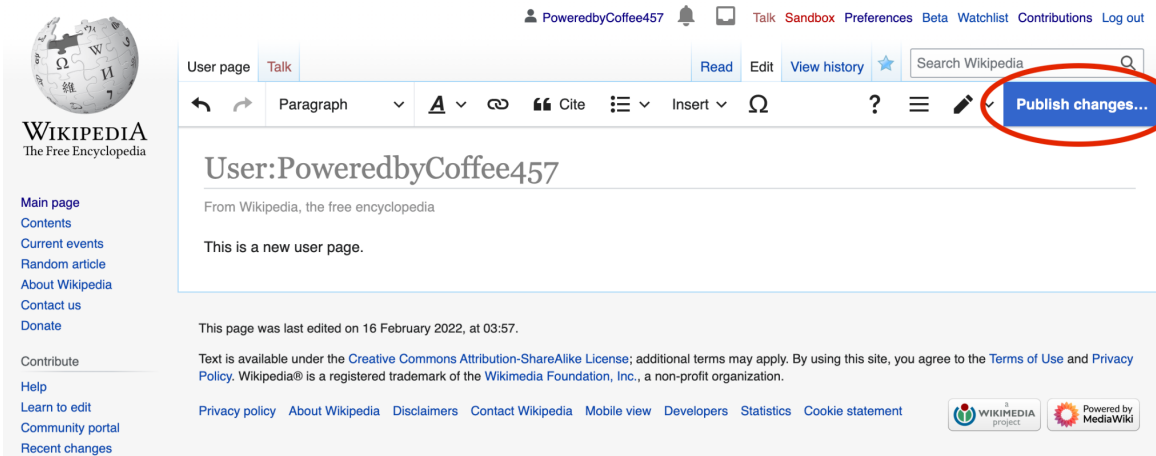
1. Head to [Wikipedia.org](https://www.wikipedia.org) and log in to your account.
2. Click the tab labeled "Edit" (circled in red below) on the right side of the screen next to "Read"



3. This will replace the text with one in an editing mode. Enter the following text for practice:

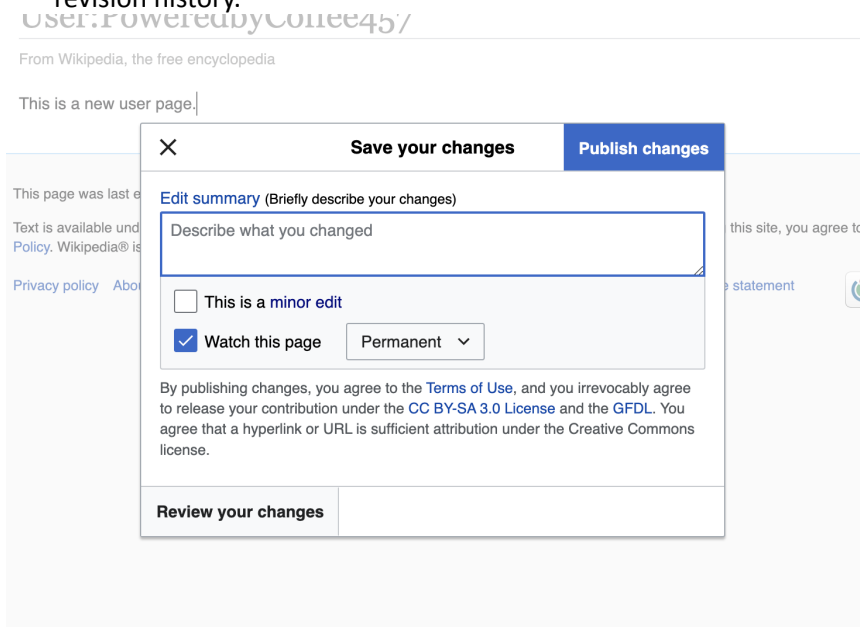
This is a new user page.

4. Click the blue “Publish Changes” box (circled in red below) at the furthest right side of the screen.



5. A box will pop up (see below for example) and you will need to briefly describe what change you made in the “Edit Summary” section. While this time it’s not a minor edit you do not need to check the box for it. However, in the future, it could be!

Minor edit (learn more [here](#)): An only superficial difference such as typographical corrections, minor formatting errors, or reversion of vandalism. This type of edit is one where a review is not needed and could not be disputed by others. This type of edit is marked with bolded “m” in the revision history.



6. Once you hit the blue “Publish changes” button at the top right of the box, your change will be saved! **YOU** did it!
7. Now, let’s practice checking the revision history by clicking one tab to the right, “View history”
 - a. Here you will see your change recorded along with your username, date, time, and your brief description of the change. You can click on this tab on other Wikipedia pages to check how many times it has been changed/updated, who has made those changes/updates, and also when.

More information at the link below:

1. **Video Training Guide** (see timestamps at the bottom of this page under, “File information”
<https://commons.wikimedia.org/wiki/File:ArtAndFeminism-full-training.webm>
2. **Art + Feminism** has a resource of videos on their YouTube:
<https://www.youtube.com/c/ArtFeminismVideos/videos>

What you need to know about editing on Wikipedia

Wikipedia is an encyclopedia and a community, please keep in mind the following as you contribute your edits:

- **Stay [Neutral](#):** Make sure that you are writing in a neutral voice and representing views fairly without bias. When writing, keep in mind to not insert your personal views or opinions about the subject. If you come across articles written with bias, rewrite them.
- **Maintain [Verifiability](#):** All information written into the article should be from a reliable and published source. Information added without a reference is likely to be challenged and could be removed.
- **[No Original Research](#):** Wikipedia does not publish original thought or original research: all material in Wikipedia must be linked to a reliable, published source that is not you.
- **Avoid [Conflict of Interest](#):** Do not edit or create pages about yourself or where you work, this is a conflict of interest. If you suspect what you want to share could be a conflict of interest, use the “Talk” tab to suggest it for someone on that page.
- **Use [Reliable Sources](#):** Make sure your source is reliable and published such as a peer-reviewed publication. When adding in information, **remember to not plagiarize** but instead paraphrase the information from the source material.
- **Ensure [Notability](#):** Each article created should have coverage by multiple reliable sources.
- **Stub Articles:** Look out for articles with little information that do not provide full coverage of the subject or lack notability. These articles could be [merged](#) or [deleted](#).
- **Be Respectful and Civil:** There are the [etiquette](#) and [civility](#) policies for this large community of volunteer editors. Please treat each other with respect and consideration. Show support for others and assume good faith. Learn more about [WikiLove](#).

Source: Art+Feminism’s guides and kits

More information at the links below:

- **Art+Feminism’s Quick Guide for Editing on Wikipedia** in multiple languages:
 - [English](#)
 - [Português](#)
 - [Español](#)
 - [Française](#)
- **Wikipedia’s Core Content Policies:**
https://en.wikipedia.org/wiki/Wikipedia:Core_content_policies
- **Five Pillars of Wikipedia:**
https://en.wikipedia.org/wiki/Wikipedia:All_Five_Pillars_are_the_same_height

Ways you can contribute and support

Any way that you can contribute is valuable, see different opportunities below:

Adding images

You can add images to existing or new articles that either provide more artwork or more images of the person.

Examples of scenarios: An artist's article is missing an image of an artwork that could be informative about their career. Or an image of an artwork could be a representation of them or details about them.

Specific how-to [here](#)

Creating a Wikipedia article

Not finding an article about an artist or a work of art? You can support this work by starting the process of creating a new article with information to help support it being built upon further.

Example of scenario: You have reliable information about a particular subject and can't seem to find any pages specifically about it.

Please note, refer to the guidelines listed in section two.

Specific information [here](#)

Contributing

You can contribute information to close the gaps on missing information about the subject. In addition, there are articles that could be merged or deleted due to insufficient information, contributing allows it to stay an article. These are called a "Stub", learn more about it [here](#).

Examples of scenarios: The artist could be missing information about a particular commission that is an important detail surrounding their career. An article could use more information surrounding the context of the subject in order for others to understand and potentially contribute with information and sources.

Please note you will need to paraphrase information pulled from sources.

Specific information [here](#)

Copyediting

Through this type of contribution, you ensure readability and clarity surrounding the information. These involve edits that include grammar, spelling, or layout.

Examples of scenario: An important detail about an artwork could be clearer by breaking up a run-on sentence.

Please note for minor edits, such as grammar or spelling corrections it could be categorized as a Minor Edit in the “edit summary” box described in section 1.

Read more about this here: [Copyediting](#)


References

You may come across a detail or information that lacks a reference. You can support this by doing some research and finding a reliable source to back it up. You can include a citation for that information in the article, to do this Wikipedia has a citation generator to support this called, “RefToolbar.”

Example of scenario: You come across an article that has been flagged with needing more reliable information, you can review what specifically needs a source and add that information to the text.

Specific information [here](#)

Mary Cassatt



Cassatt seated in a chair with an umbrella, 1913. Verso reads "The only photograph for which she ever posed."

Born Mary Stevenson Cassatt
May 22, 1844
[Allegheny City, Pennsylvania](#), U.S.

Died June 14, 1926 (aged 82)
Château de Beaufresne, near [Paris](#), France


Nationality American

Education [Pennsylvania Academy of the Fine Arts](#),
[Jean-Léon Gérôme](#), [Charles Chaplin](#), [Thomas Couture](#)

Known for [Painting](#)

Movement [Impressionism](#)

Signature



Infoboxes

You can edit the information included in the “infobox area” for an article (visual to the right). These are important as they provide a quick summary of details such as; birth date; nationality; known for; partners, etc. In addition, this is an area where an image that represents them is included.

Examples of scenarios: The artist could be missing the specific medium or media they were known for. There is no image that represents them.

Specific how-to [here](#)

Utilizing the Walters Online Collections

Image and Text Rights

The Walters has developed three online resources to support digital access to our collection. These websites provide images and information about a variety of artworks. Records of each object can include historical documentation and also recent research, as well as images over time. Many of the objects in the Walters collection are in the public domain due to age. We waive all rights to our institutional photography via Creative Commons Zero: No Rights Reserved License or CC0. This allows for the unrestricted use of digital images and metadata by any person, for any purpose. Rights to the longer text descriptions about the artworks on our website are released under the GNU Free Documentation License.

Online Collection: Please check the symbol at the bottom left of the image.

Resource: <https://art.thewalters.org/license/>

Online Manuscripts Collection: Images are under the Creative Commons CC BY-SA 3.0 license.

Resource: <https://manuscripts.thewalters.org/?page=help>

If you would like higher resolution image of an object, please fill out the “Image Request Form” at the following link: <https://thewalters.org/about/research/policies/rights-reproductions/>

Source: Walters Policies: Image Rights, Reproductions, and Terms of Use

The Walters and [Wikimedia Commons](#)

In 2012, the Walters Art Museum uploaded more than 19,000 images of artworks, along with associated information to Wikimedia. Wikimedia Commons is a media file repository making available public domain and freely-licensed educational content for unrestricted use. It acts as a common repository for various projects of the Wikimedia Foundation, including its collaboratively edited encyclopedia, www.wikipedia.org. The images are made available for use in Wikipedia articles in any language.

Source: Press Release: The Walters Uploads More Than 19,000 Images of Artworks to Wikimedia

Links below:

By All Media

https://commons.wikimedia.org/wiki/Category:Media_contributed_by_the_Walters_Art_Museum

By Sub-Categories

https://commons.wikimedia.org/wiki/Category:Collections_of_the_Walters_Art_Museum

Template for attribution of Walters' image

We are continuously updating images of our artworks, if an image is not on Wikimedia already, you are welcome to download the image from our online resources (section 5) and attribute it in the following formats.

If the artist is known:

Artist, Title, date of work, medium. Walters Art Museum, Baltimore, MD, credit line, accession/ID number.

Example:

André-Fernand Thesmar, Cup with Poppies, 1903, enamel, gold. Walters Art Museum, Baltimore, MD, Bequest of Henry Walters, 1931, acc. no. 44.573.

If the artist is not known:

Title, Place of origin (Country/empire, culture, region, and/or city, with more specific or 2nd piece of information in parentheses*), date of work, medium. Walters Art Museum, Baltimore, MD, credit line, accession/ID number.

Example:

Belt Section with Medallions of Constantius II and Faustina, Byzantium, late 4th century. Walters Art Museum, Baltimore, MD, Bequest of Henry Walters, 1931. acc. no. 57.527

*For example, China (Jingdezhen); Germany (Franconia); Ethiopia (Gunda Gunde); Peru (Cuzco); Peru (Moche); Peru (Inca); Mexico or Guatemala (Maya) but maybe Safavid Iran; Inca Empire, Peru; or Ottoman Turkey

More information can be found at the following links:

Walters Policies:

Image Rights, Reproductions, and Terms of Use:

<https://thewalters.org/about/research/policies/rights-reproductions/>

Walters Press Release:

The Walters Uploads More Than 19,000 Images of Artworks to Wikimedia

<https://thewalters.org/news/the-walters-uploads-more-than-19000-images-of-artworks-to-wikimedia/>

Resource List

Online Collection

<https://art.thewalters.org/>

This resource provides images and information about the artworks in the Walters collection. Some of the information is from historic documentation and does not necessarily reflect the Walters complete or current knowledge about the artworks.

Online Manuscripts Collection

<https://manuscripts.thewalters.org/>

This resource provides images and information about the digitized manuscripts in the Walters collection.

Walters Art Museum Collections API

<https://api.thewalters.org/>

This resource provides the ability to query data of more than 10,000 digital records of art and artifacts from our collection.